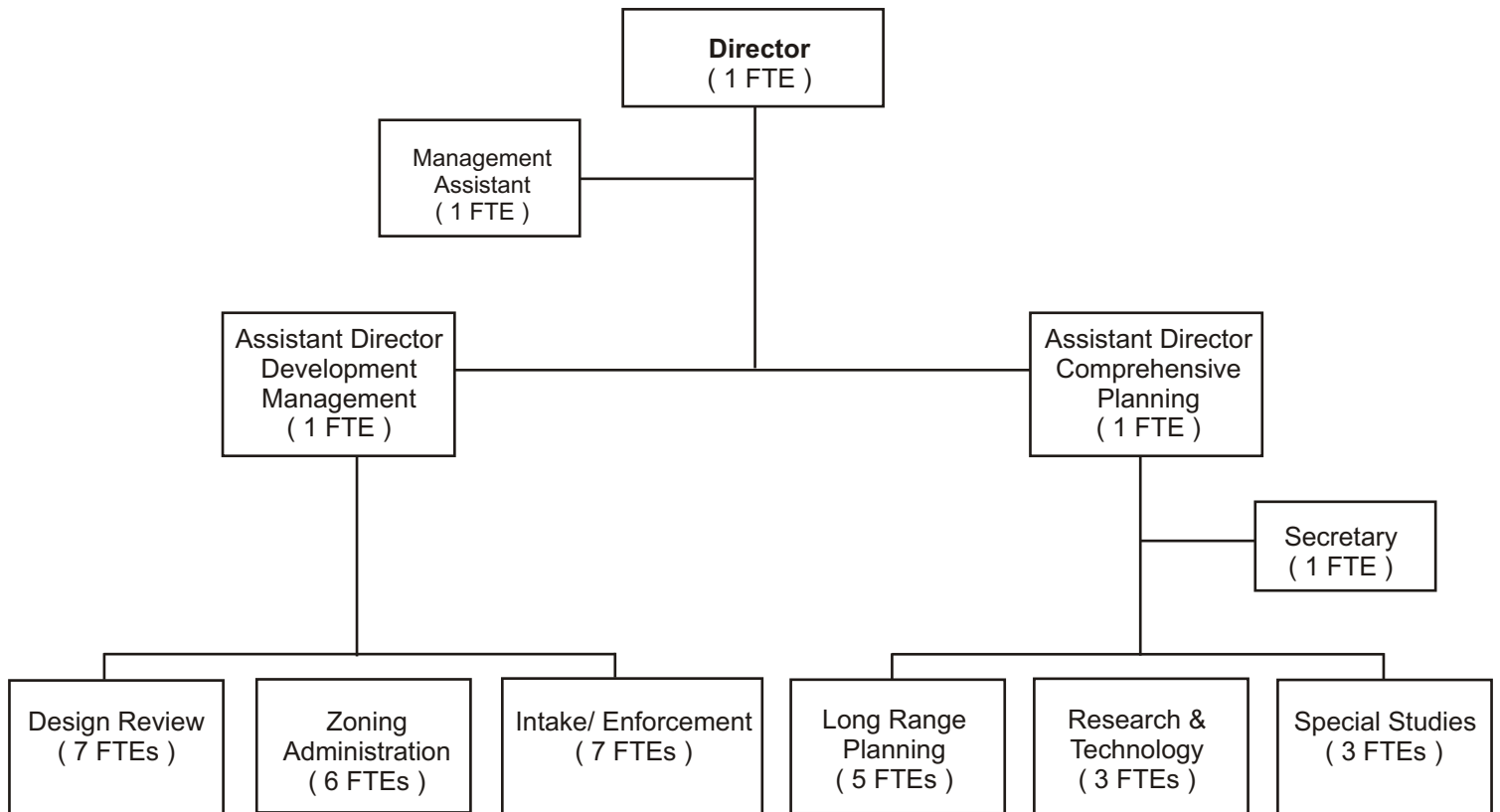


Durham City/County Planning (36 FTEs)



DURHAM CITY - COUNTY PLANNING

Mission

The Durham City/County Planning Department is committed to excellent public service and enhancing the quality of life in the Durham Community by guiding its orderly growth and improvement while preserving its cultural heritage and natural resources.

RESOURCE ALLOCATION

	Actual FY 2000-01	Adopted FY2001-02	Estimated FY2001-02	Adopted FY2002-03	Change
Appropriations					
Personal Services	\$ 2,212,161	\$ 2,210,054	\$ 2,260,128	\$ 2,363,401	6.9%
Operating	458,955	270,704	228,745	240,110	-11.3%
Capital	4,260	-	-	-	
Total Appropriations	\$ 2,675,376	\$ 2,480,758	\$ 2,488,873	\$ 2,603,511	4.9%
Programs					
Administration	\$ 1,394,131	\$ 169,140	\$ 183,767	\$ 210,750	24.6%
Development Mgmt	751,246	1,381,173	1,461,174	1,525,231	10.4%
Comprehensive Plng	529,999	930,445	843,932	867,530	-6.8%
Program Total	\$ 2,675,376	\$ 2,480,758	\$ 2,488,873	\$ 2,603,511	4.9%
Full Time Equivalents					
Administration	40	2	2	2	-
Development Mgmt	-	22	23	21	(1)
Comprehensive Plng	-	13	13	13	-
FTE Total	40	37	38	36	(1)
Part Time FTEs	-	-	-	-	-
Revenues					
General Fund					
Discretionary	\$ 733,648	\$ 641,862	\$ 649,977	\$ 750,115	16.9%
Program	1,941,728	1,838,896	1,838,896	1,853,396	0.8%
Total Revenues	\$ 2,675,376	\$ 2,480,758	\$ 2,488,873	\$ 2,603,511	4.9%

FY2002-03 BUDGET ISSUES

- The FY2002-03 budget permits the development of the Comprehensive Plan and the Unified Development Code as identified priorities of both the City and the County.
- The FY2002-03 budget reduces the City-County Planning Staff by one FTE
- The FY2002-03 budget funds the Cell Tower Master Plan.
- The FY2002-03 budget funds the Historic Preservation Society of Durham

SUPPORT OF CITY COUNCIL PRIORITIES

Managing Growth/Smart Growth:

- The Planning Department is the lead department with responsibility for this goal of both the City and the County. The development of the new Comprehensive Plan, the development of the Unified Development Ordinance, and the enhancement of development review procedures to ensure both more comprehensive and more efficient review all contribute to this goal. In addition, the Department's role in the County Open Space program is a critical component of the goal.

Economic Development and Poverty Reduction:

- The Planning Department 's role with regard to this goal is primarily one of coordination with the Departments of Housing and Community Development and Economic Development. As an element of this coordination, the Comprehensive Plan should address issues of economic development and housing.

Public Safety:

- The Planning Department 's primary role with regard to this goal is incorporation of CPTED (Crime Prevention through Environmental Design) principles into the new unified Development Ordinance.

Fiscal Responsibility:

- The Planning Department 's responsibility in this goal is associated with coordinating the development of a Capital Improvements Plan (CIP) that crosses departmental lines. This CIP will also be reflected in the Comprehensive Plan.

DEPARTMENTAL EFFICIENCY MEASURES

- Through an increased reliance on electronic communications, the Planning Department has reduced the printing and postage costs associated with public notification of revisions to plan and ordinances

PROGRAMS

Administration

\$210,750

2 FTEs

This program operates under an interlocal agreement between the City and County governments. The Administration Division is responsible for providing the leadership and administrative support for all Planning Department programs, including coordination with citizen boards, consistent with that interlocal agreement.

Comprehensive Planning

\$867,530

13 FTEs

This Division is responsible for the development and maintenance of the Comprehensive Plan as well as the various small area plans adopted by the City and County. The primary focus of this Division in the proposed budget is the development of the new Comprehensive Plan. In addition, this Division coordinates the open space-planning program for the County.

GOAL: To establish long-range policies providing elected officials, developers, residents, and governing agencies with guidance on planning and development issues that serve to protect the physical and cultural environment.

OBJECTIVE: To provide land use guidance for Durham City and County considering the growth expectations of the next twenty years as well as the fiscal demands that such growth will place on infrastructure and service needs.

STRATEGY: Complete a new Durham 2025 Comprehensive Plan within 24 months.

STRATEGY: Complete the processing of requested Plan Amendments in a timely fashion, thereby ensuring that proposed rezonings and development plans reflect the long-term guidance of existing Small Area Plans.

MEASURES:	Actual FY 2001	Adopted FY 2002	Estimated FY 2002	Adopted FY 2003
Number of Plan Elements Completed	N/A	5	0	7
Number of Plan Amendments processed	10	20	18	20

OBJECTIVE: To ensure protection of identified sensitive ecosystems in Durham County through land acquisition and the placement of easements that ensure the areas are protected from any adverse impacts of development

STRATEGY: Complete expenditures of the grant funds provided by the State of North Carolina for land acquisitions in the New Hope Creek area.

MEASURE:	Actual FY 2001	Adopted FY 2002	Estimated FY 2002	Adopted FY 2003
Amount of grant funds spent	\$10,800	\$739,200	\$38,700	\$700,500

Development Management

\$1,525,231
21 FTEs

This Division is responsible for the implementation of the City/County Zoning Ordinance and other development ordinances and standards approved by the City and the County. In this regard, they coordinate the review of development proposals with other City and County departments and compile the comments of those departments into a single document for presentation to elected officials. For consistency with approved ordinances and standards the Division processes all development applications, including proposals for cellular towers. Additionally, this Division includes the staffs responsible for Zoning Enforcement, who are responsible for ensuring compliance with the provisions of the zoning ordinances.

GOAL: To reinvent development review procedures to ensure that developments are thoroughly and comprehensively reviewed in a manner that reflects the findings of the *Smart Growth* Audit completed in 2001.

OBJECTIVE: To improve the efficiency of review processes.

STRATEGY: Implement changes to coordination procedures with other departments to ensure that their comments are appropriately reflected in the documents provided to policy makers on all development petitions.

STRATEGY: Improve efficiency of review processes to reduce the time period required for review of petitions.

STRATEGY: Coordinate the development of the new Unified Development Ordinance

MEASURE:	Actual FY 2001	Adopted FY 2002	Estimated FY 2002	Adopted FY 2003
Percentage of petitions without substantive errors	80%	90%	85%	90%
Percentage of cases on original schedule	80%	90%	85%	90%
Percentage of UDO completed	N/A	20%	0%	75%

COMPLETED INITIATIVES FY2001-2002

- Expanded web page information to provide data on a variety of development review processes, thereby introducing the public to a greater level of information about Department activities while simultaneously reducing the amount of staff time spent responding to individual inquiries.
- Completed the Northeast Durham Small Area Plan
- Completed the West/Northwest Durham Small Area Plan
- Completed the NC54/I-40 Corridor Plan.
- Completed the Little River Plan
- Completed the Trails and Greenways Master Plan
- Initiated background data for Comprehensive Plan update.
- Initiated development of Unified Development Ordinance through coordination of Consultant's work on strategy papers describing implementation of *SmartGrowth* Audit in UDO

MAJOR INITIATIVES FY2002-2003

- Revise interlocal agreement between City and County governing planning and development activities.
- Improve citizen notification processes through reliance on electronic notification as well as postcard communication on proposed text changes to the Plan and codes
- Coordinate development of multiple elements of a new Comprehensive plan for Durham based on *SmartGrowth* principles.
- Coordinate the development of a true CIP as part of the Comprehensive Plan process

- Improve the efficiency of existing review processes to ensure more comprehensive reviews on a timely schedule
- Coordinate the Consultant's work to complete a draft of all elements of the Unified Development Ordinance consistent with the *SmartGrowth* Audit completed in 2001.
- Minimize the amount of dollars returned to the State for land acquisition in the New Hope Creek area by focusing open space protection efforts in this area.